

# PROPOSAL WRITING WORKSHOP PROGRAM

## ARAB FAMILIES WORKING GROUP DEC. 2—5, 2012, 9am-6pm Daily Flamenco Hotel, Valencia Room, Cairo, Egypt

Lead Presenter: Suad Joseph  
Distinguished Professor of Anthropology and Women and Gender Studies  
University of California, Davis  
Funded by the Ford Foundation, Cairo

### **A. Pre-Workshop:**

Participants are to read the following documents BEFORE the workshop:

1. [http://sjoseph.ucdavis.edu/Faculty\\_Workshop/index.htm](http://sjoseph.ucdavis.edu/Faculty_Workshop/index.htm) and
2. [www.arabfamilies.org](http://www.arabfamilies.org) (Look under Training; materials are available in English and Arabic)
  - a. Components of a Humanities & Social Science Research Proposal
  - b. Ten Tips for Proposal Writing
  - c. The Art of Proposal Writing (English only)
3. <http://sjoseph.ucdavis.edu/>

NOTE: All workshop participants should be quite fluent in English

**DECEMBER 2012 NEW Participants:** Read below the same instructions you received for your application. Now we need you to write **THREE** pages, typed, single spaced, answering the same questions with as much detail as you can. Write as a narrative, not just a list of answers to the questions. Use the phrases in parentheses (ex: “Problem Statement”) as the headings of the sections. Bring FIVE copies with you to the workshop for the writing groups.

Put your name, your email address, your phone#, your university department and affiliation, and the date on the front cover. Paginate. Send to Suad Joseph ([sjoseph@ucdavis.edu](mailto:sjoseph@ucdavis.edu)); Dina El Sherbeny ([dinasherbeny@aucegypt.edu](mailto:dinasherbeny@aucegypt.edu)) no later than DEC 1. You will have daily writing assignments in the workshop. Be prepared to make time for homework!

1. What is the question you wish to answer? (problem statement)
2. What is your tentative answer to the question? (hypothesis)
3. How have others answered this question? (literature review)
4. Why are those answers inadequate? (need for research)
5. Why is your answer to this question better than of others? (theory)
6. What is the value added by answering this question? (Significance)
7. How will you go about answering this question (methods)
8. How will you know when you have answered the question (evaluation)
9. How much time will it take to answer the question (Timetable)
10. How much will it cost to answer this question (Budget)

Please browse Suad Joseph's website page on proposal writing for resources BEFORE the workshop: <http://sjoeph.ucdavis.edu/> AND [www.arabfamilies.org](http://www.arabfamilies.org) (under "Training").

**MAY 2012 RETURNING Participants:** Bring your full proposal, as far as you managed, with all sections, with FIVE copies with you to the workshop for the writing groups.

## **B. Workshop Structure Dec. 2--5, 2012:**

### **December 2 ALL PARTICIPANTS**

9-9:30 AM	Register and coffee
9:30-2 PM	<b>Dr. Suad Joseph</b> Lecture Session I covering: Research question (problem statement) Research answer (hypothesis) Other answers to question (literature review) Why answer this question (need) What is the value added (significance)
2-3 PM	Lunch (provided)
3-5 PM	<b>Dr. Suad Joseph</b> Lecture Session II covering: Why is yours a better answer (theory) How will you answer the question (methods & evaluation) How much will it cost (budget) How long will it take (time table) Summary of proposal (abstract) Contacting funders, Review when fail, resubmit
5-6 PM	Planning Dec 2, 3, 4, 5: Assignments / Groups
7-9 PM	<b>AFWG CORE GROUP MEETING/DINNER</b>

### **December 3**

9-9:30 AM	Groups connect & Coffee
9:30- 10:30	<b>Dr. Martina Rieker:</b> "The Politics of Sources: Quantitative Methods and the Social World."
10:30-10:45	Break
10:45-11:45	<b>Dr. Nadine Naber:</b> "Quantitative Methods & Power: Researchers, Subjects, Accountability and Feminist Critique"
11:45-2 PM	Small Group sessions
2-3 PM	Lunch (provided)
3-4 PM	<b>Dr. Zeina Zaatari:</b> "Deliverables: Planning/Documenting Them"
4-6 PM	Small Groups work independently Individual appointments for participants with AFWG Mentors

### **December 4**

9-9:30 AM	Groups connect & Coffee
9:30-10:30	<b>Dr. Mona Khalaf:</b> "Working with NGO's as Researcher/Writer"
10:30-10:45	Break
10:45-11:45	<b>Dr. Ibrahim Elnur:</b> "Writing 'Reports' to Funders & others"

11:45-2 PM Small Group sessions  
2-3 PM Lunch (provided)  
3-4:30 PM Small Groups work independently  
Individual appointments for participants with AFWG Mentors  
6-7 Break  
**7-9 PM All Participants: Working Dinner: Planning Next Steps**

**December 5 NEW DECEMBER PARTICIPANTS ONLY**

9-9:30 AM Groups connect & Coffee  
9:30-10:30 Planning for next 6 months, Assignments & Expectations  
10:30-11:30 **Dr. Islah Jad:** “Working With Government & International Agencies.”  
11:30-12:30 Small Group Sessions  
12:30- 1:30 Lunch (provided)  
1:30-3:00 Small Group Sessions/Individual Apts with AFWG Mentors  
3-3:15 Break  
3-6 Each Individual presents his/her project  
  
**7-9 PM AFWG Core Group Meeting/Dinner**