February 27, 2004
8-8:30 Registration, Continental Breakfast

8:30-8:45am
I. Welcome: Barbara Horwitz, Vice Provost – Academic Personnel
   Barry Klein – Vice Chancellor for Research

II. Introduction to Workshop & Team: Suad Joseph, UC Davis
    Suad Joseph, UC Davis; Carl Keen, UC Davis; Mary Alice Sutherland, UC Humanities
    Research Institute, Irvine; David Szanton, UC Berkeley

III. Funders: Their Objectives & Their Resources
8:45-9:45am Mary Alice Sutherland, Carl Keen, David Szanton, Suad Joseph
Where is the money? What is available? Probability of getting funded?
Creating relationships with funders
Types of Grants
   Individual, collaborative, institutional
   Government and international agencies
   Research agencies, institutes and centers
   Action agencies
   Private Foundations, donors, gifts – academic and programmatic
Information sources
Funders’ target Audiences – academic, institutional, public officials, students,
general public

IV: The Effective Research Proposal
9:45-10:30am A. What is the question? What are the goals?
   (Statement of the problem, objectives, the abstract, project target audience)
   Lead presenter: Suad Joseph,
   Discussion: Mary Alice Sutherland, Carl Keen, David Szanton

10:30-11 B. What is the answer? (Hypothesis) & Why is this the best answer?
   (Theory)
   Lead presenter: Suad Joseph
   Discussion: David Szanton, Carl Keen, Mary Alice Sutherland,

11-11:30 C. How have others addressed the question? Why project is worth funding?
   (Literature review, need statement, significance statement, bibliography)
   Lead presenter: David Szanton
   Discussion: Mary Alice Sutherland, Suad Joseph, Carl Keen

11:30-12:15 Questions & Answers
12:15-1pm  LUNCH

1-1:45  E. What have you already done & can you do this project? (Project feasibility, preparatory research, preliminary results, vitae, formal approvals, research permits, access, contacts, skill)
Lead presenter: Mary Alice Sutherland
Discussion: Carl Keen, David Szanton, Suad Joseph

1:45-2:30  F. Is the project feasible? How will you answer the question? (Methods & design). How much will it cost? How long will it take? (Budget & timetable)
Lead presenter: David Szanton, Carl Keen
Discussion: Mary Alice Sutherland, Suad Joseph

2:30-3:00  Questions & Answers

3-3:30  G. Other Components (facilities, infrastructural support, human subjects review, institutional commitment, statistics, intellectual property)
Lead presenter: Carl Keen
Discussion: Suad Joseph, Mary Alice Sutherland, David Szanton

3:30-4:30  V. Why proposals fail (How to increase your chances on first submission. How to do second submission. Review Process, Getting feedback)
Lead presenter: Mary Alice Sutherland
Discussion: Suad Joseph, David Szanton, Carl Keen

4:30-5:30  VI. Support for Research at the University of California
Lead Presenters: Vice Chancellor for Research Barry Klein
Vice Provost--Academic Personnel Barbara Horwitz
Dean Elizabeth Langland
Associate Vice Chancellor for Development Cheryl Brown Lohse
February 28, 2004

VII. Institutional & Programmatic Proposals (2-3 hours each)

Faculty teams working on large grants for research centers, collaborative research, curricular development or other institutional projects. By appointment, these sessions are 2-3 hours with one of the Workshop Team members. Appointments will all be held at the University Club.

A. Suad Joseph
B. David Szanton
C. Mary Alice Sutherland
D. Carl Keen
E. Lynne Chronister

February 29, 2004

VIII. Individual Proposals

Individual (or teams) of faculty working on grants for research. By appointment, these sessions are 1 hour long with one of the Workshop Team members. Appointments will all be held at the University Club.

A. Suad Joseph
B. David Szanton
C. Mary Alice Sutherland
D. Carl Keen